

Arizona Developmental Disabilities Planning Council

Funding Request

1. **DD Suite Training**

In 2011, the Administration on Developmental Disabilities (ADD) directed all State Councils to begin migrating from the On-Line Data Collection System (OLDC) to the new DD Suite platform. The OLDC had been used to collect data on the each Council's 5 Year plan including the submittal of Plan revisions, the annual Program Performance Report, and presentation of new State Plans. Due to the age of the OLDC operating system and its limits, DD Suite was introduced as an updated, more efficient tool. Training and support for use of DD Suite has been sporadic and limited. ADDPC staff received their first official training on use of the tool in October 2010. Since that time, DD Suite has been expanded and expectations for its use increasingly emphasized by ADD.

A regional training session is being offered in Carson City, Nevada, on October 5, 2011, 9:00 A.M. to 5:00 P.M. This proposal recommends sending three ADDPC staff to the training. Costs will include 1-2 overnight hotel costs (based on the availability of flights departing Reno, Nevada following the training), airfare and meals. Requested approval of funds is for no more than \$2,650.

2. **National Association of Councils on Developmental Disabilities: Annual Membership Fee**

The ADDPC is an ongoing member of the National Association of Councils on Developmental Disabilities (NACDD) which is the sole organization representing State Councils in the United States. The organization is supported by individual Councils who pay an annual membership fee, calculated on a percentage of the ADD award grant provided to each Councils annually. The NACDD located in Washington, D.C., serves as a primary link to key contacts, including Congressional members and staff, national organizations serving and supporting persons with developmental disabilities, and federal officials and agencies, including the Department of Health and Human Services and the Administration on Developmental Disabilities. Additionally, NACDD maintains a contract with ADD to provide technical expertise and support to Councils through the *Information and Technical Assistance Center for Councils on Developmental Disabilities*, which is used as essential resource. The NACDD also supplies federal legislative updates, position and policy briefs and numerous conferences and seminars.

The Membership dues for Fiscal Year 2012 will be \$11,852.